Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2016-2020
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[2] (email, phone)	Website (eg. of the course catalogue)
Technicka univerzita v Kosiciach (Technical University of Kosice) Fakulta elektrotechniky a informatiky (Faculty of Electrical Engineering and Informatics)	SK KOSICE03	Institutional Erasmus Coordinator: Ing. Erna BÉRES, Erna.Beres@tuke.sk Erasmus@tuke.sk Letná 9, 042 00 Košice, Slovakia +421 55 602 2114 Departmental Coordinator: Ing. Mária Gamcová, PhD. maria.gamcova@tuke.sk; +421-55-6022828	www.tuke.sk www.fei.tuke.sk/en www.tuke.sk/erasmus

[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Academic contact: Assoc. prof. Ing. Viliam Fedák, PhD. +421-55-602 2278, viliam.fedak@tuke.sk	
Yıldız Technical University	TR ISTANBU07	**Institutional:** Assoc.Prof.Dr. Bayram Ali Ersoy (*Institutional Erasmus Coordinator*) Tel: +90 212 383 5650 E-mail: erasmus@yildiz.edu.tr **Departmental:** Asst. Prof. Dr. M. Selcuk ARSLAN - msarslan@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=academic unit/view&id=33
[...]			

B. Mobility numbers3 per academic year

[*Paragraph to be added, if the agreement is signed for more than one academic year: The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	*Study cycle* [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	*Student Mobility for Traineeships* *
SK KOSICE03	TR ISTANBU07	0713	Electricity and energy	1st,2nd, 3rd	2 x 5 months (10 months total)	Only by individual agreement
		0714	Electronics and automation			
TR ISTANBU07	SK KOSICE03	0714	Electronics and automation	1st,2nd, 3rd	2 x 5 months (10 months total)	Only by individual agreement
		0715	Mechanics and metal trades			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree

---

3 Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SK KOSICE03	TR ISTANBU07	0713	Electricity and Energy	1 x 8 days	Only by individual agreement
		0714	Electronics and automation		
TR ISTANBU07	SK KOSICE03	0714	Electronics and automation	1 x 8 days	Only by individual agreement
		0715	Mechanics and metal trades		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level4	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK KOSICE03	0713 and 0714	Slovak	English	B1 English	B2 English
TR ISTANBU07	0714 and 0715	English		B1	B2

---

4 For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

At TUKE

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum ont B2 level.
- The Learning Agreement should be negotiated and agreed on by both sides - sending and receiving institution - before student's arrival. At the TUKE, the dean or the vice-dean of the faculty is approved to sign it.
- Services for incoming students:
  - Welcome Day is organized for international students usually on the first Monday of the semester where students get information about the university in general, administrative issues, student activities, the Slovak language course, and other services. The integration of incoming students is fostered also in the areas of education and social life.
  - Slovak language courses are offered for incoming students by the Language Department, which is free of charge. In case of interest, the course book is provided by the LLP Office. The course is running 2 hours/week.

AT YTU:

- Useful information for the incoming students is available at:
  http://www.eu.yildiz.edu.tr/sayfa/16/Useful-Guides/188
- More information can be found at: http://www.eu.yildiz.edu.tr/en

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

   - The academic calendar is updated and published on
     http://web.tuke.sk/erasmus/en/academic.html

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK KOSICE03	30 June	30 November
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October - 15th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In case of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Grading Scale at the Technicka univerzita v Kosiciach.

The following scale is used for all types of evaluations/examinations at all faculties of the TU Kosice:

Grade	Number of points	Definition
A	91 – 100	Excellent
B	81 – 90	Very good
C	71 – 80	Good
D	61 – 70	Satisfactory
E	51 – 60	Sufficient
FX	Less than 51	Fail

ECTS credits:

| 1 semester | = | 30 credits |
| 1 full academic year | = | 60 credits |

TR ISTANBU07: http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	Erasmus@tuke.sk	www.tuke.sk/erasmus
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

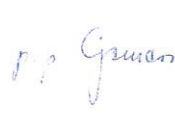| Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	Erasmus@tuke.sk	www.tuke.sk/erasmus
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449 206964749 https://e-ikamet.goc.gov.tr/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	Erasmus@tuke.sk	www.tuke.sk/erasmus
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signatures
SK KOSICE03	Prof. Ing. Liberios Vokorokos, PhD., Dean of faculty	24/04/2017	
TR ISTANBU07	Assoc.Prof. Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	4.5.17	

---

s Scanned signatures are accepted